

How to switch from email to Authenticator App

This information is useful for people who are experiencing time delays in receiving a verification code or do not have access to personal email at their club.

To switch to an Authentication App request for the one-time-verification code at login you must first have an Authentication App installed on your smart phone.

Any Authentication App will work however we recommend these two which are free to use

MICROSOFT AUTHENTICATOR APP – for Iphone available in the App Store



Microsoft Authenticator App

GOOGLE AUTHENTICATOR APP – for Android available in Google Play



Google Authenticator App

At next login choose the **MY CLUBS** profile then select **EDIT PROFILE** (left) and **SECURITY** (middle)

Member Overview

- Edit Profile**
- Account
- Notes
- Competitions
- Events
- BowlsLearn

Edit Profile

Manage your profile and personal information

Key Details Personal Information Club Membership Additional Information **Security**

TWO-FACTOR AUTHENTICATION

To protect your sign-in from attackers exploiting weak or stolen credentials, supplement your standard password with a randomly generated and constantly refreshing one-time-passcode that can be used to verify your identity.

Authenticator App
Supplement password using a one-time-passcode generated by an authenticator app. ☐

Email
Supplement password using a one-time-passcode sent via email. ☒

Backup Codes
Use backup codes in situations where other authentication factors are failing or become ineffective (e.g. email inaccessible; authenticator app not working).
GENERATE BACKUP CODES

SAVE

Edit Profile - Security page of BowlsLink

Switch on the Authenticator App option which will in turn remove the Email selection and click SAVE.

A QR code will appear to link to your Authenticator App – open your Authenticator App go to SET UP and scan this QR Code which then links to BowlsLink. Enter the code to continue.

Setup Authenticator App

1. Download an authenticator app (e.g. Microsoft Authenticator).
2. Scan the QR code or manually input the secret key into the app.

[Show secret key](#)

3. Enter the 6 digit code generated by the app below:

CANCEL **SUBMIT**

Setup Authenticator Pop-up

Now each time you login to BowlsLink just use the available code on your Authenticator App for BowlsLink.