



TO: **DIRECTORS:**
TIM DODDS
ISIDORO BELLUZZO
KAREN GATTO
OLIVIA PIPER
RHYS TAYLOR
KAY MATTHIAS
INDEPENDENT DIRECTORS:
PIA BENTICK
LOU MCDERMOTT
MATT BURGESS (PRESIDENT) AND MATTHEW KENNEDY (CEO) VIA
ZOOM AND PAUL ZERELLA (BOARD DIRECTOR) IN PERSON, BOWLS
AUSTRALIA FOR ITEM 6.1

SUBJECT: Board Meeting Minutes
DATE: 19 June 2023
COMMENCING: 12.28pm
VENUE: via ZOOM and at Club Holdfast

Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

Confidentiality: Board members are reminded that these papers are not to be discussed in the presence of any non-Board Directors.

- 1. Present**
Tim Dodds
Isidoro Belluzzo
Olivia Piper
Rhys Taylor
Kay Matthias
Lou McDermott
Bowls Australia Matt Burgess (President) Zoom, Matthew Kennedy (Ceo) Zoom And Paul Zerella (Board Director) In person,
- 2. Apologies**
Pia Bentick
Karen Gatto
- 3. Declarations of Interest**
TD - Member of Henley and President of SA Police Bowling Club
KG - Member of West Lakes Bowling Club
IB - Member of Bordertown Bowling Club
PB - Member of Sturt Bowling Club
KM – Member of Woodside Bowling Club
OP -Member of Lockleys Bowling Club
RT- Member of Adelaide Bowling Club
- 4. Confirmation of Minutes**

Rhys Taylor moved:

That Minutes of the Board Meetings held on 15 May 2023, be confirmed as a true and correct record.

Seconded Olivia Piper:

CARRIED

5. Action List

Item	Arising From	Action	Priority	Person(s) Responsible	Due date	Status	Notes
1. Finance, Risk and Audit	Board Meeting 15 May 2023	the reduction in limit of the CEO cred/it card to \$7,500 -addition of the High-Performance Officer as the holder of a Credit card with a limit of \$2,000 -the addition of Membership and Administration Officer Anna Byrne as the holder of a credit card with a limit of \$500 -That Taryn Sexton's is removed as a signatory is on all accounts effective on her after her last day.	High	Manager Corporate & Member Services	30/05/2023	Complete	Copy of Motion sent to Bank and all documents have been sent to ANZ
2. Finance, Risk and Audit and Game	Board Meeting 15 May 2023	That a working paper outlining protentional prize money models be brought to the next meeting.	High	Manager Bowls Operations	12/05/2023	Complete	
3. Finance, Risk and Audit	Board Meeting 15 May 2023	CONFIDENTIAL RESOLUTION: That Bowls SA formally write to Bowls Australia to express our concerns in relation to their financial position and request a meeting as soon as possible.	High	CEO	24/05/2023	Complete	Copy of correspondence sent in item 5.1 of board papers.
4. Other Business	Board Meeting 15 May 2023	Action list be added to future agenda and minutes.	Medium	CEO	12/06/2023	Complete	

6. Business Arising

6.1 Bowls Australia update - Matt Burgess (President) and Matthew Kennedy (CEO) and Paul Zerella (Board Director) provided a verbal update on the Bowls Australia landscape.

6.2 Covid-19 landscape (standing Item)

6.3 CEO recruitment update (Verbal)

6.4 Resignation of Independent Director Colin Davies
Correspondence was noted.

6.5 Prize Money Paper

The paper was discussed, and an amendment to the paper is to be provided to the Board by 24 July 2023.

Rhys Taylor moved:

That the motion "that no prize money is offered" from the 23/24 Preliminary Budget Workshop and Key Decisions Item 5.1.1 be rescinded.

Seconded Kay Matthias:

CARRIED, noting Isidoro Belluzzo voted AGAINST

7. Strategic Items

1:47pm Marketing Consultant Hugh McIntosh joined the meeting.

7.1 Marketing Dashboard
The Dashboard was noted

7.2 Marketing & Communications Plan 22-23 update.
The plan was noted

8. Brand

8.1 Annual Member Satisfaction Survey Report

Marketing consultant Hugh McIntosh provided a verbal presentation on the 2023 Member Satisfaction Survey results and the importance of integrating the results into current and future strategic and operational planning.

9. Game

9.1 State Event Committee

Rhys Taylor moved:

That Ian James is appointed as a member of the State Event Committee for a 2-year term as per the committee charter.

Seconded Olivia Piper:

CARRIED

10. Clubs / Associations

11. Finance, Risk and Audit

11.1 Financial Report

The Report was noted

11.2 Budget Discussion

Olivia Piper moved:

That the Bowls SA cheque account is invested into an Interest Term Deposit account for three months.

Seconded Rhys Taylor:

CARRIED

12. Governance

12.1 AGM planning

12.2 Memo Notice of AGM call for nominations and notices

12.3 AGM Voting Process

Isidoro Belluzzo moved:

That the following are endorsed:

- Notice of AGM, including Call for agenda items, notices of motion, and Director Nominations, is endorsed.
- Voting process

That the Board recommends to the membership the appointment of the following:

- Professional Business Solutions as Auditor

Scoded Rhys Taylor:

CARRIED

13. CEO and Board Performance

13.1 CEO Report

Report was noted

14. Bowls Australia

14.1 Regional Bowls Manager Reports (standing Item)

14.2 Diversity and Inclusion Strategy

The Report was noted

14.3 Bowlslink – Benchmarking SA DATA

The Report was noted

15. Resolutions not in meeting

Resolution:	Resolved:
--------------------	------------------

16. Register of Correspondence

Nil.

17. Any other business?

The chair to provide a copy of the CEO KPIs to all Board Directors.

A business model workshop will be scheduled for Monday, 24 July, and a meeting request will be distributed to the Board Directors.

18. Forward Meeting Schedule for noting

Forward Board Agenda / Planner attached

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via Zoom, unless otherwise noted.

24 July 2023

28 August 2023

19. Meeting Closed: 2:56pm