



**TO:**                               **PRESIDENT: TIM DODDS**  
**DIRECTOR: ISIDORO BELLUZZO**  
**DIRECTOR: SANDRA WALLACE**  
**DIRECTOR: KAREN GATTO**  
**DIRECTOR: HEATHER COWDEN-TONKES**  
**DIRECTOR: IAN JAMES**  
**DIRECTOR: KAY MATTHIAS**  
**INDEPENDENT DIRECTOR: PIA BENTICK**  
**INDEPENDENT DIRECTOR: COLIN DAVIES**  
**CARETAKER CEO: TARYN SEXTON**  
**MANAGER GAME AND CORPORATE SERVICES: LOUISE MCDERMOTT**  
**MANAGER CLUBS AND GOVERNANCE: SARA LANE**

**SUBJECT:**                       **BOARD MEETING MINUTES**

**DATE:**                           **FOR THE MEETING HELD AT 12:47 PM Monday 4 July2022**

**VENUE:**                       **VIA ZOOM and at CLUB HOLDFAST**

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*Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.*

**1. Present**

President: Tim Dodds  
Director: Sandra Wallace (via zoom)  
Director: Karen Gatto (via zoom)  
Director: Ian James  
Director: Isidoro Belluzzo  
Director: Kay Matthias  
Independent Director: Colin Davies  
Caretaker CEO: Taryn Sexton (ex officio)  
Manager Game and Corporate Services: Louise McDermott (staff)  
Marketing Consultant: Hugh McIntosh (via zoom)

**2. Apologies**

Pia Bentick

**3. Conflicts of Interest**

TD - Member of Henley and President of SA Police Bowling Club  
KG - Member of West Lakes Bowling Club  
SW - Member of Club Holdfast and Adelaide Bowling Club  
IJ - Member of Happy Valley Bowling Club  
IB - Member of Bordertown Bowling Club  
HCT - Member of Club Holdfast Bowling Club  
PB - Member of Sturt Bowling Club  
KM – Member of Uraidla Bowling Club  
CD-Member of Lyndoch Bowling Club

#### **4. Confirmation of Minutes**

Ian James moved:

*That Minutes of the Board Meetings held on 6 June 2022 be confirmed as a true and correct record.*

Seconded: Colin Davies

**Carried**

#### **5. Business Arising**

5.1 Covid-19 landscape - nil

5.2 Protest Hearing Outcome

A verbal update was provided by the Chair.

#### **6. Strategic Items**

6.1 2022-2024 Strategic Plan for adoption

Kay Matthias moved:

*That the Bowls SA Strategic Plan 2022-25 is adopted.*

Seconded: Colin Davies

**Carried**

6.2 Stakeholder Relationship Plan Progress Report

*The report was noted.*

#### **7. Brand**

7.1 Marketing and Communication Plan

Isidoro Belluzzo moved:

*That the board notes the plan and approves it for implementation.*

Seconded: Karren Gatto

**Carried**

7.2 Brand Strategy

*The report was noted.*

*1:34pm Hugh McIntosh left the meeting*

#### **8. Game**

8.1 Appointment of Regional Event Managers

Karren Gatto moved:

*That those listed below are endorsed as Women's Regional Event Managers*

<i>Kathryn</i>	<i>Brooks</i>	<i>Region 1</i>
		<i>Region 2</i>
<i>Barbara</i>	<i>Griffin</i>	<i>Region 3</i>
<i>Jo</i>	<i>Marslen</i>	<i>Region 4</i>
<i>Dianne</i>	<i>Eatts</i>	<i>Region 5</i>
<i>Helen</i>	<i>Lindner</i>	<i>Region 6</i>
<i>Margaret</i>	<i>Borlase</i>	<i>Region 7</i>
<i>Cathryn</i>	<i>Greenslade</i>	<i>Region 8</i>

Seconded: Sandy Wallace

*1:43 Ian James left the meeting*

## **9. Clubs**

### 9.1 Update on RBM appointments

A verbal update was provided, noting that interviews had been completed and offers to the two preferred candidates were pending, with start dates likely to be mid August.

*1:45pm Ian James returned to the meeting*

## **10. Finance, Risk and Audit**

### 10.1 Financial Report

*The forecast was noted.*

### 10.2 Finance, Risk and Audit Committee Meeting Minutes for noting

*The 17<sup>th</sup> June 2022 Finance, Risk and Audit Committee Meeting Minutes were noted.*

### 10.3 Adoption of 22/23 Budget and Three- Year Financial Plan – moved to Item 17.1

### 10.4 Insurance Renewal

*The Insurance Renewal Report was noted.*

## **11. Governance**

### 11.1 AGM Planning

Kay Matthias moved:

*That the following are endorsed:*

- *Notice of AGM, including Call for agenda items, notices of motion, and Director Nominations*
- *Voting process*
- *Updated Board AGM Workplan*

*That the Board recommend to the membership the appointment of the following:*

- *Thnk Advisory as Auditor*
- *Anthony Kerin as Honorary Solicitor*

Seconded: Isidoro Belluzzo

**Carried**

## 11.2 Policies for endorsement

Ian James moved:

*That the following 'all of sport' Bowls Australia integrity policies are adopted:*

- *Code of Conduct*
- *Personal Grievance Policy*
- *Conduct and Disciplinary Policy and*
- *Review and Appeals Policy*

*That it is noted that these Policies may supersede relevant existing policies and that due to the timing of receiving them, these are is yet to be determined. The Governance Committee will review.*

Seconded: Karren Gatto

**Carried**

## 12. CEO and Board Performance

### 12.1 CEO Report

*The CEO Report was noted*

### 12.2 Nominations Committee Update- moved to Item 17.2

## 13. Officer Reports

Nil.

## 14. Bowls Australia

Nil.

## 15. Resolutions not in meeting

Nil.

## 16. Register of Correspondence

Nil.

2:13pm Lou McDermott left the meeting and there was a short break.

2:23 pm Meeting reconvened.

## 17. CONFIDENTIAL ITEMS:

### 17.1 Adoption of 22/23 Budget and Three- Year Financial Plan (circulated under separate cover)

Isidoro Belluzzo moved:

*That the 22/23 Budget is adopted subject to the CEO being tasked with providing a report to reduce the deficit by the September Board meeting.*

Seconded: Karen Gatto

**Carried**

Any other business was moved here.

Karen Gatto moved:

*That Colin Davies, Heather Cowden- Tonkes, Karen Gatto, Tim Dodds, Louise McDermott and the CEO are bank signatories on all Bowls SA ANZ bank accounts.*

Seconded: Isidoro Belluzzo

**Carried**

It was noted that the Officiating Committee to be added to the Board Forward Agenda.

Board members to ring clubs to encourage SGM attendance.

Taryn Sexton left the meeting at 2:49 pm

- 17.2 Nominations Committee Update- CONFIDENTIAL ITEM (circulated late, under separate cover)

Kay Matthias moved:

*That the Board:*

- *approve the appointment of Taryn Sexton as CEO of Bowls SA*
- *instruct the Nominations Committee to negotiate a contract of employment with Taryn Sexton*
- *instruct the President to execute the contract of employment*
- *resolve that pending the execution of a contract of employment, Taryn Sexton be made a bank signatory on all Bowls SA accounts and be issued with a credit card, with the limit to be determined by the Chair, Finance, Risk and Audit Committee.*

Seconded: Colin Davies

**Carried unanimously**

**18. Other business**

**Nil.**

**19. Forward Meeting Schedule for noting**

Forward Board Agenda / Planner attached for noting.

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

Monday 29 August  
Monday 26 September  
TBC October  
TBC November  
TBC December

**Meeting Closed: 3:15 pm**

**Signed by Chair:**

**Date:**