



TO: **DIRECTORS:**
TIM DODDS
ISIDORO BELLUZZO
KAREN GATTO
OLIVIA PIPER
IAN JAMES
KAY MATTHIAS
INDEPENDENT DIRECTORS:
PIA BENTICK
COLIN DAVIES

SUBJECT: **Board Meeting Minutes**

DATE: **for the meeting held Monday 14 November 2022 at 12:43 pm**

VENUE: **at Club Holdfast**

Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Present

President: Tim Dodds
Director: Olivia Piper
Director: Karen Gatto
Director: Kay Matthias
Independent Director: Colin Davies (via zoom)
Independent Director: Pia Bentick
CEO: Taryn Sexton (ex officio)
Manager Game and Corporate Services: Louise McDermott (staff)

2. Apologies

Isidoro Belluzzo
Ian James

Karen Gatto Moved:
That Ian James is granted a leave of absence until March 2023.
Seconded Kay Matthias:
Carried

3. Conflicts of Interest

TD - Member of Henley and President of SA Police Bowling Club
KG - Member of West Lakes Bowling Club
IJ - Member of Happy Valley Bowling Club
IB - Member of Bordertown Bowling Club
PB - Member of Sturt Bowling Club
KM – Member of Woodside Bowling Club
CD-Member of Lyndoch Bowling Club
OP -Member of Lockleys Bowling Club

4. Confirmation of Minutes

Liv Piper moved:

That Minutes of the Board Meetings held on 25 September 2022 be confirmed as a true and correct record, with the amendment to Kay Matthias conflict of interest from Uraidla Bowling Club to Woodside Bowling Club.

Seconded Karen Gatto:

Carried

5. Business Arising

5.1 Covid-19 landscape
Current covid-19 case numbers in SA were discussed.

5.2 Bowls SA Club Super Challenge update (Taylor's Cup)
The report was noted.

6. Strategic Items

6.1 Marketing Dashboard
The dashboard was noted.
A report is to be brought back on local radio opportunities across the state.

6.2 Strategic Plan Progress Report
The report was noted.

6.3 Sponsorship Strategy Progress Update
The report was noted.

7. Brand

7.1 Marketing and Communication Plan for noting
The plan was noted, noting details in relation to the strategy for country clubs will be brought to the next meeting.

8. Game

8.1 Event Review Schedule for noting
The schedule was noted.

8.2 State Events Committee Minutes for noting
The minutes were noted.

8.3 Officiating Committee Minutes for noting
The minutes were noted.

8.4 All Abilities Action Plan.
The plan was endorsed.

9. Clubs - Nil

10. Finance, Risk and Audit

10.1 Financial Report
The report was noted.

10.2 Investment Update
The update was noted.

10.3 Finance, Risk and Audit Committee Meeting Minutes for noting
The minutes were noted.

Kay Matthias moved:

That action to implement the May Board resolution 'That, on the recommendation of the Finance, Risk and Audit Committee, and per the report from HLB Mann Judd, the High Growth Portfolio is rebalanced, and the Balanced Portfolio is established using the recommended investment options' be postponed.

That the Finance, Risk and Audit Committee be delegated the authority to manage cash and investments and report to the board accordingly.

Seconded Colin Davies.

Carried

Kay Matthias moved:

That the FRAC recommends to the Board, that Colin Davies is a signatory on all Bowls SA bank and investment accounts.

Seconded Pia Bentick:

Carried

- 10.4 Policies for endorsement:
10.4.1 Internal Controls

Colin Davies moved:

That the Internal Control policy is endorsed.

Seconded Karen Gatto:

Carried

- 10.5 Report on reducing the deficit
The report was noted.

11. Governance

- 11.1 Governance Committee Minutes for noting
The minutes were noted.

- 11.2 Policies for endorsement:
11.2.1 Disciplinary Guidelines – Breaches, Sanctions & Penalties
11.2.2 Weather Policies
11.2.3 Instrument of Delegation

Karen Gatto moved:

That the following policies be endorsed:

- *Disciplinary Guidelines – Breaches, Sanctions & Penalties*
- *Weather Policies*
- *Instrument of Delegation*

Seconded Kay Matthias:

Carried

It was noted that all references in the *Disciplinary Guidelines – Breaches, Sanctions & Penalties* would be double-checked.

It was also noted that the Weather Policy for Clubs and Associations (as opposed to BSA events) is being reviewed by the Governance Committee and as part of this, the lightning section will be reviewed, especially in relation to covered venues.

- 11.3 Committee Composition Review
The committee composition was noted.

12. CEO and Board Performance

- 12.1 CEO Report
A verbal update was provided, and the report was noted.
- 12.2 Nominations Committee Meeting Minutes for noting and action
The minutes were noted.

Karen Gatto moved:

That Pia Bentick is appointed as an Independent Director for a further term of two years, expiring on 16 December 2024.

Seconded Kay Matthias:

Carried

Kay Matthias moved:

That Rhys Taylor is appointed to fill the casual vacancy which expires at the conclusion of the 2023 AGM.

Seconded Pia Bentick:

Carried

Karen Gatto moved:

That the appointment of Tim Dodds as President expires at the conclusion of the 2024 AGM, in line with his term on the Board.

Seconded Kay Matthias:

Carried

Karen Gatto moved:

That Liv Piper is appointed as a member of the Finance, Risk and Audit Committee.

Seconded Kay Matthias:

Carried

- 12.3 Draft AGM Minutes for Board endorsement

Kay Matthias moved:

That the draft AGM Minutes are endorsed.

Seconded Karen Gatto:

Carried

- 12.4 Board Contact List for noting
The contact list was noted.

13. Bowls Australia

- 13.1 Regional Bowls Manager Reports
The reports were noted.
- 13.2 State Consultative Body Meeting
The update was noted.
- 13.3 Bowlslink Update
The update was noted.
- 13.4 AGM Update
A verbal update was provided

14. Resolutions not in meeting

Nil.

15. Register of Correspondence

Nil.

16. Other business

Kay Matthias asked if there is a policy for the use of a bowling arm. A report to be brought back to a future meeting.

17. Forward Meeting Schedule for noting

Forward Board Agenda / Planner attached

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

12 December 2022

13 February 2023

20 March 2023

1 May 2023

19 June 2023

3 July 2023 (back up meeting to approve budget)

18. Meeting Closed: 2:40pm

Signed by Chair:

Date: