



**TO:**                               **PRESIDENT: TIM DODDS**  
**DIRECTOR: ISIDORO BELLUZZO**  
**DIRECTOR: SANDRA WALLACE**  
**DIRECTOR: KAREN GATTO**  
**DIRECTOR: IAN JAMES**  
**DIRECTOR: KAY MATTHIAS**  
**INDEPENDENT DIRECTOR: PIA BENTICK**  
**INDEPENDENT DIRECTOR: COLIN DAVIES**  
**CEO: TARYN SEXTON**

**SUBJECT:**                       **BOARD MEETING MINUTES**

**DATE:**                           **FOR THE MEETING HELD AT 12:32 PM Monday 29 August 2022**

**VENUE:**                         **VIA ZOOM and at CLUB HOLDFAST**

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*Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.*

**1. Present**

President: Tim Dodds  
Director: Sandra Wallace (via zoom)  
Director: Karen Gatto  
Director: Ian James  
Director: Kay Matthias  
Independent Director: Colin Davies  
CEO: Taryn Sexton (ex officio)  
Manager Game and Corporate Services: Louise McDermott (staff)

**2. Apologies**

Director: Isidoro Belluzzo

**3. Conflicts of Interest**

TD - Member of Henley and President of SA Police Bowling Club  
KG - Member of West Lakes Bowling Club  
SW - Member of Club Holdfast and Adelaide Bowling Club  
IJ - Member of Ascot Park Bowling Club and Happy Valley Bowling Club  
IB - Member of Bordertown Bowling Club  
PB - Member of Sturt Bowling Club  
KM – Member of Uraidla Bowling Club  
CD-Member of Lyndoch Bowling Club

**4. Confirmation of Minutes**

Ian James moved:

*That Minutes of the Board Meetings held on 4 July 2022 be confirmed as a true and correct record.*

Seconded: Karren Gatto

**Carried**

**5. Business Arising**

5.1 Covid-19 landscape - no discussions; will remain on agenda as standing item

**6. Strategic Items - Nil**

**7. Brand - Nil**

**8. Game**

8.1 Seniors Committee Update

Ian James moved:

*That the disbanding of the Seniors Committee is noted.*

*That a vote of thanks to all committee members is recorded.*

Seconded: Kay Matthias

**Carried**

**9. Clubs**

9.1 Update on Club Connect Conference

A verbal update was provided with Board members encouraged to promote the event.

**10. Finance, Risk and Audit**

10.1 Financial Report

Colin Davies moved:

*That the report is noted.*

*That '15,179' on page 18 be amended to read '(15,179)'*

*That (with the above amendment) in the opinion of the members of the Board of Bowls SA Inc and in compliance with Section 35(2)(c) of the Associations Incorporation Act 1985:*

- *The attached accounts present fairly the results of the operation of the Association for the financial year ending 30 June 2022 and the state of affairs of the Association as of the end of the financial year.*
- *The Board has reasonable grounds to believe the Association will be able to pay its debts as and when they fall due.*

*That the Financial Statements for the year ended 30 June 2022 be adopted and that Tim Dodds and Colin Davies be authorised to sign the Statement by the Board and any other relevant audit documents on behalf of the Association.*

Seconded: Karren Gatto

**Carried**

10.2 Finance, Risk and Audit Committee Meeting Minutes

It was noted that the minutes circulated were draft minutes and that amendments had since been made, with the final minutes to be included in the next agenda.

10.3 Policies for endorsement:

Kay Matthias moved:

*That the credit Card Policy is endorsed.*

Seconded: Sandy Wallace  
**Carried**

*Karen Gatto moved:*

*That the Refund and Cancellation Policy is endorsed.*

Seconded: Colin Davies  
**Carried**

#### 10.4 Business Continuity Plan

Karren Gatto moved:

*That the Business Continuity Plan is approved, noting the Emergency Kit is still being compiled.*

Seconded: Pia Bentick  
**Carried**

### 11. Governance

#### 11.1 AGM Planning

The report was received noting an amendment to be made to the AGM agenda.

#### 11.2 Governance Committee Minutes

With the amendment to include Isidoro Belluzzo in the attendees, the minutes were noted.

#### 11.3 Policies for endorsement:

Karen Gatto moved:

That the By-Laws are adopted.

Seconded: Kay Matthias  
**Carried**

Karen Gatto moved:

That the Fines, Penalties and Lodgement Fees are endorsed .

Seconded: Ian James  
**Carried**

#### 11.4 Policies to be revoked and approved

Karren Gatto moved:

*That the following policies be revoked:*

- Member Protection Policy
- Cyber Bulling Policy
- Bowls SA Commenting Guidelines – Social Media
- Protests and Appeals Policy
- Protest and Appeals Lodgement forms

*That the Social Media Policy v2 is approved.*

Seconded: Ian James

**Carried**

#### 11.5 Weather Policies

The policies were discussed and minor amendments were noted:

- 'rules of the sport' to be changed to 'laws of the sport'
- 'suitabe' to be changed to 'suitable'
- The relevant weather station for Peterborough to be Port Pirie

Kay Matthias moved:

*That the current Bowls SA Heat and Inclement Weather Policy, adopted 22 January 2018, be revoked and replaced with the following two policies, subject to the amendments being made:*

- 051 Policy - Heat and Inclement Weather (Bowls SA Events) – v1
- 052 Policy - Heat & Inclement Weather (Clubs & Associations), v2

Seconded: Karen Gatto

**Carried**

#### 12. CEO and Board Performance

##### 12.1 CEO Report (verbal)

A verbal update was provided and the report was noted.

#### 13. Officer Reports

##### 13.1 Manager of Game and Corporate Services

The report was noted.

#### 14. Bowls Australia

##### 14.1 Bowls Australia Strategic Plan

The plan was noted.

#### 15. Resolutions not in meeting

Nil.

#### 16. Register of Correspondence

##### 16.1 Letter from Murphy's Law Legal Solutions

#### 17. Other business

Karen Gatto moved:

*That a vote of thanks be recorded to Sandy Wallace and Heather Cowden-Tonkes for their service to the Board and the sport of lawn bowls.*

Seconded: Pia Bentick

**Carried**

Kay Matthias moved:

*That the Board provides in-principle support to run the Taylor's Cup, noting details to be worked through and brought back to the Board.*

Seconded: Colin Davies

**18. Forward Meeting Schedule for noting**

Forward Board Agenda / Planner – nil this meeting as is being revised to match the new Strategic Plan

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

Monday 29 August  
Sunday 25 September  
Others TBC

**Meeting Closed: 2:31pm**

**Signed by Chair:**

**Date:**