# BA 003 Policy - NST Conduct and Disciplinary Policy

# ANNEXURE A: **Record of Alleged Breach**

This form (or an electronic version) is to be used in accordance with the Bowls Australia – National Sport Tribunal, Conduct and Disciplinary Policy. It is to be used to record alleged breaches and the outcome.

**For notifications of outcomes being made to Bowls SA, members are asked to submit the notification via the Notification Submission web form:**

* [**Record of Alleged Breach Form**](https://www.bowlssa.com.au/complaint-record-of-alleged-breach-form/)
* [**bowlssa.com.au/complaint-record-of-alleged-breach-form/**](https://www.bowlssa.com.au/complaint-record-of-alleged-breach-form/)

|  |  |  |
| --- | --- | --- |
| Name of Complaints Manager |  | * Complaint Form attached
 |
| Process chosen to resolve Alleged Breach (if any) |  |
| Was Provisional Action taken?If so, what? | * Yes
 | * No
 |  |
| Was Alleged Breach referred to external agency? | * Yes

Please detail: | * No
 |  |
| Date Complaint Form receivedDate Process undertaken |  |
| Was Alleged Breach valid?If not, why? | * Yes

Please detail | * No
 |  |
| **If ADR?**(Alternative Dispute Resolution) | Date of referral to ADR: Type of ADR:Date of ADR:Alleged Breach resolved at ADR: If no, alternative Process chosen:If Yes, please detail: | * Yes
 | * No
 |
| **If Warning Procedure** | Date letter sent to Respondent:Any further comments: |

|  |  |
| --- | --- |
| **If Breach Offer** | Sanction offered to Respondent:Date letter sent to Respondent:Date Respondent provided response:Did Respondent accept breach and reduced sanction?  Yes  No If No, date Alleged Breach referred to Hearing Tribunal:If No, also complete 'Hearing Tribunal' section |
| **If Hearing Tribunal** | * Internal Tribunal  NST

Date Alleged Breach referred to Tribunal: Date of Tribunal hearing:Decision of Tribunal:Date parties notified: |
| Date of notification | Date Respondent notified of outcome:Date Complainant notified of outcome: |
| Notification of Outcome * Club/Association 🡪 Bowls SA
* Bowls SA 🡪 Bowls Australia
 | Has the outcome been confidential disclose to higher level Sporting Organisation?  |  Yes  No |
| Who to: Who by:Date: |
| Completed by | Name:Position:Signed:Date: |