# BA 003 Policy - NST Conduct and Disciplinary Policy

# ANNEXURE A: **Record of Alleged Breach**

This form (or an electronic version) is to be used in accordance with the Bowls Australia – National Sport Tribunal, Conduct and Disciplinary Policy. It is to be used to record alleged breaches and the outcome.

**For notifications of outcomes being made to Bowls SA, members are asked to submit the notification via the Notification Submission web form:**

* [**Record of Alleged Breach Form**](https://www.bowlssa.com.au/complaint-record-of-alleged-breach-form/)
* [**bowlssa.com.au/complaint-record-of-alleged-breach-form/**](https://www.bowlssa.com.au/complaint-record-of-alleged-breach-form/)

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| --- | --- | --- | --- |
| Name of Complaints Manager |  | | * Complaint Form attached |
| Process chosen to resolve Alleged Breach (if any) |  | | |
| Was Provisional Action taken?  If so, what? | * Yes | * No |  |
| Was Alleged Breach referred to external agency? | * Yes   Please detail: | * No |  |
| Date Complaint Form received  Date Process undertaken |  | | |
| Was Alleged Breach valid?  If not, why? | * Yes   Please detail | * No |  |
| **If ADR?**  (Alternative Dispute Resolution) | Date of referral to ADR: Type of ADR:  Date of ADR:  Alleged Breach resolved at ADR: If no, alternative Process chosen:  If Yes, please detail: | * Yes | * No |
| **If Warning Procedure** | Date letter sent to Respondent:  Any further comments: | | |

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| **If Breach Offer** | Sanction offered to Respondent:  Date letter sent to Respondent:  Date Respondent provided response:  Did Respondent accept breach and reduced sanction?  Yes  No If No, date Alleged Breach referred to Hearing Tribunal:  If No, also complete 'Hearing Tribunal' section | |
| **If Hearing Tribunal** | * Internal Tribunal  NST   Date Alleged Breach referred to Tribunal: Date of Tribunal hearing:  Decision of Tribunal:  Date parties notified: | |
| Date of notification | Date Respondent notified of outcome:  Date Complainant notified of outcome: | |
| Notification of Outcome   * Club/Association 🡪 Bowls SA * Bowls SA 🡪 Bowls Australia | Has the outcome been confidential disclose to higher level Sporting Organisation? |  Yes  No |
| Who to:    Who by:  Date: | |
| Completed by | Name:  Position:  Signed:  Date: | |