

# BOWLS SA AFFILIATION FEES – THE WAY AHEAD



The purpose of this special bulletin is to announce the new method which will be utilised by Bowls SA in order to determine the affiliation fees to be levied into the future.

As Clubs can appreciate, Affiliation Fees, together with grants and sponsorships, underpin the financial operations of Bowls South Australia (BSA). These fees have traditionally been fixed as a fee per Club member and, once paid, have entitled the member to play on the greens at any Club in Australia and overseas.

It has been a concern to BSA that the present method, involving twice yearly invoicing, as well as progressive payments during the year for new members - plus the need for both Clubs and BSA to reconcile their records with each other - is not only cumbersome, inefficient and extremely cost-intensive to BSA, but also cumbersome and time consuming to Clubs.

Clearly, it is time for a change that will assist both Clubs and BSA.



## NEW METHOD

The Board of BSA has reviewed the method of charging affiliation fees following recommendations from the BSA Finance and Audit Committee.

This Committee has looked at a number of alternate options to the member based system, and whilst their investigations are ongoing, the following changes will apply to Season 2018-19.

1. Fees will be Club based, and will be a single fee based on what was paid by each Club in 2017-18. This fee will be adjusted annually for operating cost increases that have been incurred by BSA.

2. For example, if your Club's fee in 2017-18 was \$3,000 and the adjustment was 5%, then the fee for 2018-19 would be \$3,150.

If the adjustment was, say, 4% the following year, then the fee for 2020-21 would be  $\$3,150 \times 4 = \$3,276.00$ .

## PAYMENT

1. The first payment instalment is to be made by Clubs no later than the 15th September 2018. This will be invoiced in mid-July (commencing July 2018) in order to provide a suitable period of time for Clubs to make their payment.

Once a Club has made its payment, all members indicated as financial in the BSA database by the Club will be deemed to be affiliated.

2. If the first instalment payment is not fully paid by the due date (15th September 2018), that Club's membership will be suspended until full payment of the first instalment has been received. The members of that Club would not be entitled to bowl, and no points will be awarded for any pennant games that may have already been played.

3. Reconciliation of Club and BSA records will no longer be required. The fee is simply based on last year's payment, NOT on the number of members at the time of invoicing. This will remove substantial work at Clubs and BSA.

4. For both simplicity, and as a recruitment incentive for Clubs, there will be no additional BSA affiliation fees during the season for new members. We hope this will encourage Clubs to actively recruit new members.



Once the new members are entered into the BSA database by the Clubs and marked as financial they will be deemed to be affiliated. As some Clubs offer free first-year club membership to new bowlers, this “no additional BSA affiliation fee” policy is a similar arrangement to assist clubs.

5. The second instalment will be due on the 1st March 2019. This will be invoiced mid-January 2019.

## DATABASE MANAGEMENT

1. From 1st July 2018, Clubs will be solely responsible for updating the BSA database of members. All Clubs have been given authorisation and instructions on how to manage their membership in the database. Accordingly, forms such as the Additional Member Form, the New Member Form, the Transfer of Membership Form, the Registration Fee Form and the Administration Fee form will cease to exist.
2. It is critical that the BSA database of members is updated in an accurate and timely manner. Any Club that feels it is incapable of maintaining the database in this way should contact Bianca Chiera at BSA for advice.
3. Please note that BSA will have the capacity to verify an individual club member’s affiliation against competition participation and will also undertake other verifications of Clubs’ overall membership.
4. Clearances will still be processed by BSA as is the case currently. In due course this may become an automated operation.

## COMMENTARY

It is recognised that these changes will take a little time for Clubs to adjust to and BSA know that, depending on whether a Club’s membership has grown or fallen against the previous year, there will be variations between Clubs when they apportion the fee between members. However, the more a Club can grow its membership, the lower the fee on a per capita basis.

The new method is clearly simpler, less time consuming and less complex for both Clubs and BSA to administer. BSA will closely monitor the new method and its effects to ensure that it is not only as fair and equitable to Clubs as possible, but also simple to operate. Clubs are requested not to seek an adjustment to their invoice because of a change in membership as this will not be accommodated.



# CONCLUSION

In conclusion, having made the change primarily to simplify work at Clubs and BSA, we will continue to monitor and assess the new method for appropriateness over the next two years. Clubs' views will be sought from time to time.

## BOWLS SA SCHEDULE OF FEES 2018-2019

		<b>2017-2018</b>	<b>2018-2019</b>	<b>Variation</b>
Registration - Full Member		\$52.00	\$0	-\$52.00
Registration - Junior / Student		\$30.00	\$0	-\$30.00
Registration – Associate Member		\$35.00	\$0	-\$35.00
Administration fee (payable by Night Owl players)		\$10.00	\$0	-\$10.00
Affiliated Club Fee		\$25.00	\$0	-\$25.00
Affiliated Member Fee		\$20.00	\$0	-\$20.00
Application Fee (per Member Club)		\$20.00	\$0	-\$20.00
Member Club Membership Country:	1 - 50	\$25.00	\$0	-\$25.00
	51 - 100	\$65.00	\$0	-\$65.00
	101 - 150	\$105.00	\$0	-\$105.00
	150+	\$145.00	\$0	-\$145.00
Member Club Membership – Metro:	1 - 50	\$25.00	\$0	- \$25.00
	51 – 100	\$65.00	\$0	- \$65.00
	101 - 150	\$105.00	\$0	- \$105.00
	151 +	\$145.00	\$0	- \$145.00
State Event Entry Fee (per person per event)		\$13.00	\$14.00	+\$1.00 Increase
Clearance Fee		\$60.00	\$60.00	unchanged
Pennant Permit Fee		\$40.00	\$40.00	unchanged