



**TO:**                               **PRESIDENT: TIM DODDS**  
**DIRECTOR: ISIDORO BELLUZZO**  
**DIRECTOR: SANDRA WALLACE**  
**DIRECTOR: KAREN GATTO**  
**DIRECTOR: HEATHER COWDEN-TONKES**  
**DIRECTOR: IAN JAMES**  
**DIRECTOR: KAY MATTHIAS**  
**INDEPENDENT DIRECTOR: PIA BENTICK**  
**CARETAKER CEO: TARYN SEXTON**  
**MANAGER GAME AND CORPORATE SERVICES: LOUISE MCDERMOTT**

**SUBJECT:**                       **BOARD MEETING MINUTES**

**DATE:**                           **for the meeting held at 12:30 pm MONDAY 20 DECEMBER 2021**

**VENUE:**                         **AT CLUB HOLDFAST AND VIA ZOOM**

---

*Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.*

**1. Present**

President: Tim Dodds  
Director: Isidoro Belluzzo  
Director: Sandra Wallace  
Director: Karen Gatto  
Director: Heather Cowden-Tonkes  
Director: Ian James  
Director: Kay Matthias  
Independent Director: Pia Bentick  
Caretaker CEO: Taryn Sexton (ex officio)  
Manager Game and Corporate Services: Louise McDermott (staff)  
Manager Clubs and Governance: Sara Lane (staff)

**2. Apologies**

Nil.

**3. Conflicts of Interest**

TD - Member of Henley and President of SA Police Bowling Club  
KG - Member of West Lakes Bowling Club  
SW - Member of Club Holdfast and Adelaide Bowling Club  
IJ - Member of Happy Valley Bowling Club  
IB - Member of Bordertown Bowling Club  
HCT - Member of Club Holdfast Bowling Club  
PB - Member of Sturt Bowling Club  
KM – Member of Watervale Bowling Club and Uraidla Bowling Club  
TS – Item 8.2, declared a conflict due to family ownership of a market research company

**4. Confirmation of Minutes**

Kay Matthias moved:

*That Minutes of the Board Meetings held on 7 December 2021 be confirmed as a true and correct record.*

Seconded: Karen Gatto

**CARRIED**

**5. Business Arising**

5.1 Covid-19 landscape

The Caretaker CEO provided an update on matters pertaining to the COVID-19 landscape and the implementation of No Jab No Play Policy.

Heather Cowden-Tonkes moved:

*That for those who were ineligible for the vaccine before 10 January 2022 due to being under 12 years old, an exemption will be granted until 15th March 2022.*

Seconded: Ian James

**CARRIED**

5.2 Annual General Meeting Workplan - deferred

5.3 Member Protection Policy Update

The report was noted.

**6. Strategic Items**

6.1 Board Dashboard for noting - defer until after Board Planning Session

6.2 Statewide Facilities Audit and Master Plan Update

Caretaker CEO provided an update on the current expression of interest with the infrastructure grant opportunities for member clubs.

6.3 Sponsorship Strategy Update

The report was noted.

**7. Financial Report**

The forecast was noted.

**8. Chief Executive Officer Report**

8.1 Bowls SA Review Implementation Plan Update

The report was noted.

- 8.2 Segmentation Research  
The Caretaker CEO noted a conflict and highlighted that she had removed herself entirely from the selection process.  
Karen Gatto Moved:

*That the proposal from Kantar Public is accepted.*

Seconded: Isidoro Belluzzo

**CARRIED**

- 8.3 Strategic Plan Proposal

Kay Matthias Moved:

That the proposal from McLaughlin Sports Consultancy is accepted.

Seconded: Sandy Wallace

**CARRIED**

## **9. Officer Reports**

- 9.1 Manager Game and Corporate Services Report

The report was noted.

- 9.2 Coffin Bay Bowling Club Matter

It was noted that a further report on the matter be brought to the next meeting.

## **10. Bowls Australia**

- 10.1 Participation and Program Officer (RBM) Report

The report was noted.

- 10.2 Bowls Australia AGM and SCB update

The Caretaker CEO provided a verbal update on strategic items discussed at the SCB and at the CEO meeting.

- 10.3 Governance Review Update – nil update

## **11. Committees**

- 11.1 Nominations Committee Recommendations

Sandy Wallace Moved:

*That the following committee appointments as committee members for a three-year term concluding on 31 December 2024 are made:*

*To the Nominations Committee:*

*Tim Dodds*

*Pia Bentick*

*Karen Gatto*

*Kay Matthias*

*To the Facilities Committee:*

*Ian James*

*Matthew Romaine*

*Bob Boorman*

*Graham Houston*

*To the Finance, Risk and Audit Committee:  
Heather Cowden-Tonkes  
Colin Davies  
Kay Matthias*

*To the Governance Committee:  
Pia Bentick  
Issy Belluzzo  
Rodd Ettridge  
Des Button*

*To the High-Performance Committee:  
Sandy Wallace*

Seconded: Karren Gatto

**CARRIED**

Karren Gatto Moved:

*That Colin Davies be appointed as an Independent Director of the Board for a two year term concluding 20 December 2023.*

Seconded: Kay Matthias

**CARRIED**

Isidoro Belluzzo moved:

*That the Charter for the Nominations Committee be endorsed, with an amendment to the header to the correct title.*

Seconded: Ian James

**CARRIED**

**12. Resolutions not in Meeting**

Nil.

**13. Register of Correspondence**

13.1 Letter from Government House

Kay Matthias moved:

That the proposal for Mr Rod Bunten to serve as patron of Bowls SA be accepted.

Seconded: Sandy Wallace

**CARRIED**

Note: Heather Cowden-Tonkes voted against the resolution.

**14. Any Other Business?**

The Board agreed to cancel Christmas lunch in order to reduce the risk of staff / Board being quarantined for Christmas.

It was noted that a letter to each Board member was received by some and not others. The Caretaker CEO will circulate the letters and coordinate the response.

The Chair wished all a safe and happy Christmas and New Year.

**15. Forward Meeting Schedule for noting:**

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

Monday 31 January 2022

**16. Meeting Closed: 2:32pm**

**Signed by Chair:**

**Date:**