



**TO:**                               **PRESIDENT: TIM DODDS**  
**DIRECTOR: ISIDORO BELLUZZO**  
**DIRECTOR: SANDRA WALLACE**  
**DIRECTOR: KAREN GATTO**  
**DIRECTOR: HEATHER COWDEN-TONKES**  
**DIRECTOR: IAN JAMES**  
**DIRECTOR: KAY MATTHIAS**  
**INDEPENDENT DIRECTOR: PIA BENTICK**  
**CARETAKER CEO: TARYN SEXTON**  
**BUSINESS SERVICES MANAGER: LOUISE MCDERMOTT**

**SUBJECT:**                       **BOARD MEETING MINUTES**

**DATE:**                           **MONDAY 27 SEPTEMBER 2021, after the AGM commenced at 2:49 pm**

**VENUE:**                         **at Club Holdfast**

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*Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.*

- 1. Present:**  
**DIRECTOR: TIM DODDS (reappointed President during the meeting, chaired some of the meeting)**  
**DIRECTOR: ISIDORO BELLUZZO**  
**DIRECTOR: SANDRA WALLACE**  
**DIRECTOR: KAREN GATTO**  
**DIRECTOR: IAN JAMES**  
**DIRECTOR: KAY MATTHIAS (chaired the start of the meeting)**  
**INDEPENDENT DIRECTOR: PIA BENTICK**  
**CARETAKER CEO: TARYN SEXTON**  
**BUSINESS SERVICES MANAGER: LOUISE MCDERMOTT (for some of the meeting)**
- 2. Apologies**  
**DIRECTOR: HEATHER COWDEN-TONKES**

Kay Matthias was unanimously appointed to Chair the start of the meeting, until the appointment of the President.

The Chair started the meeting by congratulating Ian James on his appointment to the Board and by congratulating Tim and Taryn on a well-planned AGM.

**Item 5.2 Appointment of the President** was moved to the start of the meeting:

Pia Bentick moved:

*That Tim Dodds be appointed President until the conclusion of the next AGM.*

Seconded: Sandy Wallace

**CARRIED**

Tim Dodds chaired the remainder of the meeting.

### 3. Conflicts of Interest

TD - Member of Henley and President of SA Police Bowling Club  
KG - Member of West Lakes Bowling Club  
SW - Member of Club Holdfast and Adelaide Bowling Club  
IB - Member of Bordertown Bowling Club  
PB - Member of Sturt Bowling Club  
KM – Member of Watervale Bowling Club  
IJ – Member of Happy Valley Bowling Club

### 4. Confirmation of Minutes

That Minutes of the Board Meeting held on 27 September 2021 be confirmed as a true and correct record.

**Moved:** Karen Gatto

**Seconded:** Sandy Wallace

**CARRIED**

### 5. Business Arising

#### 5.1 Board appointments for noting

The Board appointments in the table below were noted.

Name	Term Concludes	Position
Pia Bentick	17 December 2022 (Independent)	Independent Director
Vacancy		Independent Director
Vacancy		Independent Director
Tim Dodds	Term concludes at 2022 AGM	Board Director
Issy Belluzzo	Term concludes at 2022 AGM	Board Director
Sandy Wallace	Term concludes at 2022 AGM	Board Director
Karen Gatto	Term concludes at 2022 AGM	Board Director
Kay Matthias	Term concludes at 2023 AGM	Board Director
Ian James	Term concludes at 2023 AGM	Board Director
Heather Cowden-Tonkes	Term concludes at 2023 AGM	Board Director

#### 5.2 Appointment of the President (This item was moved to the start of the meeting.)

#### 5.3 Bank Signatories

Sandy Wallace moved:

*That Pia Bentick and Karen Gatto become bank signatories.*

Seconded: Issy Belluzzo

**CARRIED**

- 5.4 Bows Australia AGM  
This item was handled at the AGM, so was removed from the agenda.
- 5.5 Proposed Amendment to By-Law 9 Pennant Permit  
Sandy Wallace moved:  
*That based on the advice from the Policy and Constitution Committee, no changes are made to By-law 9.*  
Seconded: Issy Belluzzo  
**CARRIED**
- 5.6 Extension of Caretaker CEO engagement  
Issy Belluzzo moved:  
*That the Top Branch Consulting Proposal for Bows SA: Caretaker CEO Phase 2 to commence at the conclusion of the current agreement is accepted and that the President be authorised to sign acceptance of the proposal.*  
Seconded: Kay Matthias  
**CARRIED**
- 5.7 Specialist Marketing Support  
It was noted that the additional support would be in a leadership and mentorship capacity with the Caretaker CEO and Marketing and Media Officer also contributing to the work.  
Kay Matthias moved:  
*That a budget of \$20,000 ex gst is approved to engage specialist marketing support in the delivery of the Strong Brand related recommendations in the Review.*  
Seconded: Issy Belluzzo  
**CARRIED**

**6. Resolutions not in Meeting**

Nil

**7. Any Other Business:**

Louise McDermott joined the meeting at 3:28 pm

The Hardship Clause was discussed and the Caretaker CEO was instructed to ensure it is accessible to members.

Louise McDermott left the meeting at 3:33 pm

It was noted as at the conclusion of the AGM, two Independent Director positions are vacant and the CEO Performance Review Committee will consider these positions in line with the recommendations outlined in the Review.

It was also noted that certificates of appreciation and small gifts would be sent to outgoing Board members to express the Board's thanks for their service.

Kay Matthias and Pia Bentick noted their apologies for the 25 October 2021 meeting.

**8. Forward Meeting Schedule for noting:**

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

Monday 25 October 2021

Monday 29 November 2021

Monday 31 January 2022

**9. Meeting Closed: 3:51 pm**

Signed by Chair:

Date: