



TO: PRESIDENT: TIM DODDS
DIRECTOR: ISIDORO BELLUZZO
DIRECTOR: HEATHER COWDEN-TONKES
DIRECTOR: SANDRA WALLACE
DIRECTOR: MATTHEW ROMAINE
DIRECTOR: KAREN GATTO
DIRECTOR: JEFF KREBBEKX
INDEPENDENT DIRECTOR: PIA BENTICK
INDEPENDENT DIRECTOR: KAY MATTHIAS

FROM: CARETAKER CEO: TARYN SEXTON

SUBJECT: BOARD MEETING MINUTES

FOR THE MEETING: MONDAY 20 SEPTEMBER 2021 at 12:33 pm

VENUE: at Club Holdfast

Bowls SA acknowledges the traditional owners of the land on which we meet today and respects to their Elders past and present and extend that respect to other Aboriginal and Torres Strait Islander people who are present today.

1. Present

President: Tim Dodds
Director: Isidoro Belluzzo
Director: Heather Cowden-Tonkes
Director: Sandra Wallace
Director: Matthew Romaine
Director: Karen Gatto
Independent Director: Pia Bentick
Independent Director: Kay Matthias
Caretaker CEO: Taryn Sexton
Business Services Manager: Louise McDermott, for some of the meeting

2. Apologies

Director: Jeff Krebbekx

3. Conflicts of Interest

TD - Member of Henley and President of SA Police Bowling Club
KG - Member of West Lakes Bowling Club
SW - Member of Club Holdfast and Adelaide Bowling Club
JK - Member of Adelaide Bowling Club
MR - Member of Payneham Bowling Club
IB - Member of Bordertown Bowling Club
HCT - Member of Club Holdfast Bowling Club
PB - Member of Sturt Bowling Club
KM – Member of Watervale Bowling Club

4. Confirmation of Minutes

Kay Matthias moved

That Minutes of the Board Meeting held on 23 August 2021 be confirmed as a true and correct record.

Seconded: Isidoro Belluzzo

Carried

5. Business Arising

5.1 Annual General Meeting Update

This item was noted.

5.2 Covid-19 landscape

No discussion this meeting, standing item should the situation change.

5.3 Proposed Amendment to By-law 9 Pennant Permit

Deferred to 27 September meeting.

5.4 Country Round Robin 16/20 Decision Review

Isidoro Belluzzo moved:

That the February decision to reduce the numbers of men's players in the Country Round Robin from 20 to 16 prior be rescinded and that the men's Country Round Robin teams remain at 20 players.

That the President convey this decision as well as the Board's intent to improve communications regarding its decisions in future, via a number of recommendations in the Review.

Seconded: Kay Matthias

Carried

6. Strategic Items

6.1 Board Dashboard for noting

Karen Gatto moved:

That the Board dashboard is redeveloped in conjunction with the key success measures established from the review in conjunction with the timing of the development of those measures.

Seconded: Heather Cowden-Tonkes

Carried

6.2 Bowls SA Review - circulated under separate cover

The Chair directed item 6.2 to be moved to the end of the meeting due to confidentiality.

6.3 Statewide Facilities Audit and Master Plan Update

The item was noted.

6.4 Sponsorship Strategy Update

The item was noted and a discussion took place regarding the Association's eligibility as a DGR. The Caretaker CEO advised that in order to qualify it was likely that the objects of the constitution would need to change and that edibility for DGR status could be considered in the context of the next review of the constitution.

7. Financial Report

The forecast was noted.

8. Chief Executive Officer Report

The report was noted.

9. Officer Reports

9.1 Business Services Manager Report
The report was noted.

9.2 Appointment of Region 4 Male State Event Manager

Sandy Wallace moved:

That Ian Graetz is endorsed as Region 4 Men's Regional State Event Manager.

Seconded: Karren Gatto

Carried

10. Bowls Australia

10.1 Participation and Program Officer (RBM) Report

The report was noted and a vote of thanks was recorded to James Wilson for his extra efforts assisting Bowls SA during recent months of understaffing.

10.2 Bowls Australia Governance Review Update – nil update

11. Resolutions not in Meeting

In accordance with the process outlined in the constitution, the following resolutions were passed outside of meetings and are noted here:

Resolution:	Passed:
<i>In the opinion of the members of the Board of Bowls SA Inc and in compliance with Section 35(2)(c) of the Associations Incorporation Act 1985:</i> <ul style="list-style-type: none"><i>The attached accounts present fairly the results of the operation of the Association for the financial year ending 30 June 2021 and the state of affairs of the Association as at the end of the financial year.</i><i>The Board has reasonable grounds to believe the Association will be able to pay its debts as and when they fall due.</i>	28 August 2021

12. Register of Correspondence

Nil.

13. Sub Committees

Sub Committee	Minutes attached for noting
Coaching and Junior Development Committee	Nil meeting
Hall of Fame and Life Member Committee	Nil meeting
Seniors Committee	Nil meeting
Officiating Advisory Group	Nil meeting
State Events Committee	Nil meeting
Policy, Constitution and By Law Committee	Nil meeting

Finance and Audit Committee	Nil meeting
Marketing and Media Committee	Nil meeting

14. Extension of Caretaker CEO engagement (discussion item, no paper)

The Chair directed Item 14 be moved to the end of the meeting due to confidentiality.

15. Other Business

- A vote of thanks was recorded for the following:
 - Outgoing Board Directors, for their service to the Board:
 - Matthew Romaine
 - Heather Cowden-Tonkes
 - Jeff Krebbekx
 - Les Carter for his services to Bowls SA Coaching and the High-Performance Team.
- Bowls Australia is seeking expressions of interest for an Environmental and Sustainability Action Team; information will be circulated to Board members after the meeting. Closing date is Friday 24 September 2021.
- Staff credit card:
 - **Kay Matthias moved:**
That Events and Competitions Coordinator Isaac Trenorden is allocated a Bowls SA credit card with a limit of \$5,000 for use within his approved budget allocations.
Seconded: Sandy Wallace
Carried

16. Forward Meeting Schedule for noting:

All meetings will commence at 12:30 pm and will be held in person at Club Holdfast and via zoom, unless otherwise noted.

Monday 27 September 2021* meeting will follow the AGM to be held at 1pm
 Monday 25 October 2021
 Monday 29 November 2021
 Monday 31 January 2022

Business Services Officer Louise McDermott left the meeting 1:11pm

6.2 Bowls SA Review

Matt Romaine moved:

That the Review be received.

That the recommendations in the review are endorsed, subject to an amendment to Recommendation # 61 so that it reads as follows:

'That the Structure for Year One is endorsed and implemented, noting that the proposed structure of Year Two will be reviewed in conjunction with the preparation of the 2022/23 budget.'

That the appointment of a Caretaker CEO be delegated to the CEO Performance Review Committee.

Seconded: Sandy Wallace

CARRIED

14. Extension of Caretaker CEO engagement

Per the resolution above, the CEO review Committee will meet to consider arrangements and make a recommendation to the Board.

16. Meeting Closed: 2:22pm

Signed by Chair:

Date: