



# Accreditation - Application Form

Umpire

Measurer

Marker

Date of Course:.....Venue:.....

Educator Name: .....

## Your details

Participant's name		
Address		
Contact phone	Home:	Mobile:
Email address		
Date	Club:	

Course	Tick selection	Cost \$
Marker	<input type="checkbox"/>	\$30.00
Measurer	<input type="checkbox"/>	\$30.00
<b>National Umpire (need to complete all three courses)</b>	<input type="checkbox"/>	<b>\$65.00</b>

OFFICIATING MANUAL REQUIRED YES  NO  Manual will be issued once only for either / or all 3 courses

## Instructions

Requirements to gain accreditation:

1. Complete the **application form** and return with payment to Bowls SA prior to commencing course.
2. Sign the Australian Sports Commissions Code of Ethics/Bowls Australia – Official's Code of Behaviour form and return with Application form to Bowls SA.
3. Successful completion of course.- Measure, Marking and Umpire modules
4. Please ensure that you bring with you current copy of Laws of the Sport, pen/pencil, hat/cap and bowls shoes, in preparation for both the on the green and theoretical component.

## Payment information

Payment for (one or all) the Official Accreditation Courses accreditation includes:

- One copy of the Officiating Manual. (on receipt of payment at Bowls SA, to be collected from Bowls SA or **Posted for an additional \$10**)
- The administration of your accreditation by your state/territory association and Bowls Australia.
- Delivery of the courses

Please accept my payment of: \$ \_\_\_\_\_ by **cheque/money order, credit card or cash.**  
(circle appropriate)

Direct Deposit: BSB: 015 627      Account No: 387333992      Account Name: Bowls SA Inc      Date: \_\_\_ / \_\_\_ / \_\_\_

Credit Card:      Visa / Mastercard \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Exp: \_\_\_ / \_\_\_ CCV: \_\_\_

Cardholder Name: ..... Signature .....

## Refunds and cancellations

Requests for refunds must be made in within 14 working days prior to the commencement of the course. All requests must be in writing. All refunds are subject to an administration fee of 50% of the total course fee. Refunds will be not given for partial attendance, nor will make up sessions be provided. No refunds will be provided if an umpire is deemed not yet competent. Refunds will be paid at the completion of the course. Bowls Australia Ltd and your state/territory association reserves the right to cancel the course. Every effort will be made to give reasonable notice to those who have applied when a course is cancelled. Those enrolled will be given a full refund.

**Office Use Only:** Officiating Manual    Posted / Collected:    Date:.....Signed .....

**RETURN TO BOWLS SA**  
**ALL COMPLETED FORMS WITH PAYMENT PRIOR TO COMMENCEMENT OF COURSE**



## Australian Sports Commissions Code of Ethics

Responsibility for the ethical conduct of sport in Australia rests equally with officials, players, administrators, coaches, spectators, media, educators, parents, governments, sponsors and team owners.

The duty of the sports official is to act as an impartial judge of sporting competition. This duty carries with it an obligation for the official to perform with accuracy, consistency, objectivity and the highest sense of integrity.

In order to preserve and encourage confidence in the professionalism and integrity of officiating, officials must first foster ethical behaviour.

Sports officials have the right to expect:

- their health and safety are paramount;
- they are treated with respect and openness;
- they are appointed to a level of competition appropriate to their level of competence;
- and they have access to opportunities for self-improvement.

Sports officials code of ethics:

- Place the safety and welfare of the participants above all else.
- Accept responsibility for all actions taken.
- Be impartial.
- Avoid any situation that may lead to a conflict of interest.
- Be courteous, respectful and open to discussion and interaction.
- Value the individual in sport.
- Seek continual self-improvement through study, performance appraisal and regular updating of competencies.
- Encourage inclusivity and access to all areas of officiating.
- Be a positive role model in behaviour and personal appearance.
- Refrain from any form of personal abuse towards athletes.
- Refrain from any form of sexual harassment towards athletes.
- Show concern and caution towards sick and injured athletes.

## Bowls Australia – Official's Code of Behaviour

1. Respect the rights, dignity and worth of every human being.
  - Within the context of the activity, treat everyone equally regardless of sex, disability, ethnic origin or religion.
2. Ensure the athlete's time spent with you is a positive experience.
  - All athletes are deserving of equal attention and opportunities.
3. Treat each as an individual.
  - Respect the talent, developmental stage and goals of each individual athlete.
4. Be fair, considerate and honest with athletes.
  - Help each athlete reach his or her full potential.
5. Be professional and accept responsibility for your actions.
  - Language, manner, punctuality, preparation and presentation should display high standards. Display control, respect, dignity and professionalism to all involved with the sport – this includes opponents, officials, administrators, the media, parents and spectators.

**RETURN TO BOWLS SA  
ALL COMPLETED FORMS WITH PAYMENT PRIOR TO COMMENCEMENT OF COURSE**

6. Make a commitment to providing a quality service to your athletes.
  - Maintain or improve your current NOAS accreditation.
  - Seek continual improvement through performance appraisal and on-going official education.
  - Provide a training program, which is planned and sequential.
  - Maintain appropriate records.
7. Operate within the rules of bowls.
  - The guidelines of national and international bodies governing bowls should be followed. Please visit [www.bowlsaustralia.com.au](http://www.bowlsaustralia.com.au) for a copy of the constitution, by-laws and relevant policies, e.g. Anti-doping Policy, selection procedures etc.
  - Officials should educate their athletes on drugs in sport issues in consultation with the Australia Sports Drug Agency (ASDA).
8. Any physical contact with athletes should:
  - Be appropriate for the situation.
  - Be necessary for the athlete's skill development.
9. Refrain from any form of personal abuse towards your athletes.\*
  - Includes verbal, physical and emotional abuse.
  - Be alert to any forms of abuse directed towards your athletes from other sources whilst in your care.
10. Refrain from any form of harassment towards your athletes.\*
  - This includes sexual and racial harassment, racial vilification and harassment on the grounds of a disability.
  - You should not only refrain from initiating a relationship with an athlete, but should also discourage any attempt by an athlete to initiate a sexual relationship with you, explaining the ethical basis of your refusal.
11. Provide a safe environment for training and competition.
  - Ensure equipment and facilities meet safety standards.
  - Equipment, rules, training and the environment needs to be appropriate for the age and ability of the athlete.
12. Show concern and caution towards sick or injured athletes.
  - Provide a modified officiating program where appropriate.
  - Allow further participation in officiating and competition only when appropriate.
  - Encourage athletes to seek medical advice when required.
  - Maintain the same interest and support towards sick and injured athletes.
13. Be a positive role model for your sport and athletes
  - Both on and off the green

\* Please refer to the Harassment-Free Sport Guidelines available from the Australian Sports Commission for more information on harassment issues.

**OFFICIALS SHOULD**

- Be treated with respect and openness.
- Have access to self-improvement opportunities
- Be matched with a level of officiating appropriate to their level of competence.

**NAME (print):** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**RETURN TO BOWLS SA  
ALL COMPLETED FORMS WITH PAYMENT PRIOR TO COMMENCEMENT OF COURSE**